



Safeguarding Policy 2024

The purpose of this policy is to protect the children and young people that use the services of Kids Love Yoga and to provide any additional staff with guidance on how to follow through with Kids Love Yoga's policy. Kids Love Yoga are committed to protecting the welfare of children and young people.

Our Policy which is communicated to our Instructors: Always report everything you see, hear, witness or observe which you feel could be a concern. Contact the Safeguarding Team in school and report to Joanne Wharton (KLY DSL).

We will seek to keep children safe by:

- Valuing them, listening to and respecting them.
- Following the safeguarding children procedures by **reporting any incidents of concern** to the Designated Safeguarding Lead within the school, or if this person isn't available, a member of the teaching or administration team.
- Ensuring that all incidents are **reported immediately to a member of the Safeguarding Team**, or an alternative member of staff in school, and that our team member **does not leave the premises until this incident has been reported**.
- If a child makes a **disclosure to our team**, they are aware of how to respond to this disclosure, without judgement, listening, respecting, staying calm and reassuring them they have done the right thing communicating to us.
- Ensuring that the **'words of the child'** are reported to the Safeguarding Team and accurate information and records are kept.
- Ensure our staff **seek appropriate advice from the DSL** in school **before taking any course of action with parents**, including discussing their concerns with them.
- KLY will request **all relevant information from the school relating to the needs of the children** and any safeguarding concerns. It is the responsibility of the school to ensure that the correct information is provided to us.

- It is the **responsibility of the school to ensure that any information provided** on the children's needs is up to date and any relevant changes are communicated to KLY immediately.
- Ensure our team **reports any safeguarding concerns to Joanne Wharton** (Kids Love Yoga's Designated Safeguarding Lead).
- Our Instructors will report anything they see, hear or notice which is a concern to them relating to the behaviours of **other members of staff** in the school setting. They will report this information to the DSL in school.
- Ensuring each member of our team **attends basic safeguarding training** every two years and keeps an up to date and accurate record of this. They are therefore aware of the signs and types of abuse and how to act appropriately when they witness these signs.
- Ensuring that all members of staff are **fully qualified to carry out their role** and that Kids Love Yoga see the paperwork associated with these necessary qualifications.
- Ensuring a **safe recruitment policy** is followed at all times where the necessary checks are carried out in accordance with the DBS application and checking service.
- Ensuring that the **necessary ID and paperwork has been checked** and in accordance with the DBS checking service requirements.
- **Recording and storing information correctly** and sharing information regarding safeguarding with children and their families.
- Ensuring we provide a **safe physical environment** for our children by following the health and safety policy of the school and ourselves (see Health and Safety Policy).
- Following the procedures outlined in the **'Appropriate and Supportive Touch in our Yoga Sessions'** policy to ensure all forms of touch are safe.
- Keeping an **accurate record of those children who are in our care** during each session and following the correct procedures for reporting any children that are missing.
- Ensuring that **children arrive and leave the club safely**. This requires KLY to follow the school's policy outlined in the School Agreement Form stating how the children arrive and leave the club and we support this.
- Ensure that only the **named contacts of the children (provided on the register) can collect the children**. Written permission must be provided for any other person to collect the child. Without this permission, our Instructors will seek support from the school's teaching/administrative team.

- Maintaining a safe environment in school by **alerting the school staff to any unknown persons on the premises.**
- With regards to carrying **mobile phones** on site, all members of KLY team are advised to only use their phones for the use of accessing registers and where needed, playing music for the session. Otherwise, all phones are kept out of view of children.

Lead person for Kids Love Yoga – Joanne Wharton (07540 240404)